

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I071591
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1. **TITLE:** Procurement Plan for Retender of Property and Motor Insurance Provider

2. **SERVICE AREA:**

3. **PURPOSE OF DECISION**

To approve the Procurement Plan for the tendering of the property and motor insurance provider with associated claims handling services.

4. **IS KEY DECISION** No

5. **DECISION MADE BY:** Executive

6. **DECISION:**

RESOLVED that:

1. The Procurement Plan for the tender of the property and motor insurance policies be approved.

2. The award of the contract(s) be delegated to the Director of Resources subject to the new contracts being within budget.

7. **REASON FOR DECISION**

To enable the Council to procure new insurance policies for property and motor assets

To enable a more streamlined procurement process

8. **ALTERNATIVE OPTIONS CONSIDERED**

The tender award process could follow current Contract Standing Orders, however, this would be less efficient as it would require review and approval to the award at the end of the process for a commodity that the Council is required to have.

9. **PRINCIPAL GROUPS CONSULTED:**

10. **DOCUMENT CONSIDERED:** Report of the Director of Resources

11. **DECLARED CONFLICTS OF INTEREST:**

Date Decision Made	Final Day of Call-in Period
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26 September 2017

3 October 2017